

District: **HERITAGE HARBOR COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Tuesday, December 13, 2022

Time: 5:30 PM

Location: Heritage Harbor Clubhouse
19502 Heritage Harbor Parkway
Lutz, Florida 33558

Call-in Number: +1 (929) 205-6099

Meeting ID: 913 989 9080

Passcode: 842235

Zoom Link:

<https://vestapropertyservices.zoom.us/j/9139899080?pwd=aFdWVzFxb3Y0L2w4eG9VTnZRakl0UT09>

Agenda

I. Roll Call

II. Audience Comments – *(limited to 3 minutes per individual for agenda items)*

III. Office of Elected Supervisors & Form 1

- A. Seat 4 – Russ Rossi
- B. Seat 5 – Ben Delaney
- C. Oath of Office Exhibit 1
- D. Acceptance or Waiver of Compensation
- E. New Supervisor Information Sheet Exhibit 2
- F. Form 1 Exhibit 3
- G. Review of Sunshine Law & Supervisor Duties Exhibit 4
- H. Consideration of Vote to Appoint Chair & Vice Chair
- I. Consideration & Adoption of **Resolution 2023-01**, Designating Officers Exhibit 5

IV. Landscape & Pond Maintenance

- A. Greenview Landscape as Inspected by OLM – November 17, 2022 – 93% Exhibit 6
- B. Steadfast Environmental – Waterway Inspection Report Exhibit 7
- C. Consideration of Steadfast Proposals Exhibit 8
 - 1. Pond 56 Bank Restoration - \$41,300.00
 - 2. **Bare Root Pickerelweed Planting - \$670.00**
- D. Presentation of Stantec Stormwater Pond Slope Erosion Article Exhibit 9

V. Golf Operations

- A. Golf Course Report – *To Be Distributed*

VI. Consent Agenda

- A. Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting Held November 8, 2022 Exhibit 10
- B. Consideration for Acceptance – The October 2022 Unaudited Financial Report Exhibit 11
- C. Ratification of Envera Gate Repair Proposal - \$1,289.00 Exhibit 12
- D. Ratification of Raises & Medical Increases – *Under Separate Cover*
- E. Ratification of Bayside Roofing Pump House Roof Proposal - \$7,575.00 Exhibit 13

VII. Business Matters

- A. Consideration of Southscapes Landscape Maintenance Proposals Exhibit 14
 - 1. Tree Pruning - \$17,000.00
 - 2. Tree Pruning – 193001 Sea Cove - \$23,800.00
 - 3. Tree Pruning - \$19,200.00
 - 4. Golf Course Tree Trimming - \$24,950.00
- B. Consideration of Greenview Landscaping Proposals Exhibit 15
 - 1. Tennis Court Perimeter - \$3,500.00
 - 2. Pro Shop - \$1,500.00
 - 3. Waterfall Area - \$1,770.00
- C. Discussion of Golf Course Maintenance & Improvement Priorities
- D. Discussion of Staff Wages & Insurance

VIII. Staff Reports

- A. Field Operations Report & District Manager Exhibit 16
- B. District Attorney
- C. District Engineer

IX. Supervisors Requests

X. Audience Comments – New Business – (limited to 3 minutes per individual for non-agenda items)

XI. Next Meeting Quorum Check: January 10th, 5:30 PM

Benjamin Delaney	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO
Russ Rossi	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO
Clint Swigart	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO
Shelley Grandon	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO
Jeffrey Witt	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> REMOTE	<input type="checkbox"/> NO

XII. Adjournment

For the full agenda package, please contact Jackie Leger at jleger@dpfgmc.com.